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10 March 1969

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MEMORANDUM TO: [REDACTED]

SUBJECT : Proposed Revision of [REDACTED]

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1. In light of Mr. Bannerman's insistence that the Records Program operate with greater central control [REDACTED] has asked that we revise [REDACTED] to reflect that strengthening of the Program. He has asked for our revised draft proposal by 1 April 1969.

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2. I will appreciate if each of you review the Regulations related to the Records Program and give me your proposals and recommendations. I would like to have your general comments and observations both pro and con but most important I will need specific suggestions: (For example your note to me might read: In HR paragraph [REDACTED], change the second word "a" to read "the" because there should be only one reports control point.)

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3. Your notes will be helpful in my meetings with [REDACTED] and [REDACTED] on this matter and should reach me by COB, Friday, 21 March.

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[REDACTED]
Chief

Records Administration Branch

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Reply Completed 3/21/69

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